

# ADVANCED MANUFACTURING SECTOR

## Centers for Applied Competitive Technologies



### DOD CADENCE GRANT STUDENT INTERNSHIP/FACULTY EXTERNSHIP PROJECT

#### INTRODUCTION

Centers for Applied Competitive Technologies (CACT) as host and California Online Community College District, DBA Calbright College as fiscal agent for Project 9 of the Governor's Office Department of Defense (DoD) California Defense Ecosystem and National Consortium Effort (CADENCE) Grant is seeking applications for colleges to participate in a project to place student interns and faculty externs at California defense manufacturing community consortium firms.

## Frequently Asked Questions

### [FROM PARTICIPANTS]

- 1. Where can I find a list of DoD Manufacturers in my area?**
  - a. The project team will be utilizing a database to target communication campaign in coordination with awarded colleges. Local colleges, in coordination with the project team, will develop outreach campaigns and webinars to solicit the appropriate partnerships. If you have local companies, we can look up if they qualify. The database is available at <https://scopewave.clicdata.com/v/0v9lkjifhv0h> For more information please contact Salomon Davila, Project Coordinator.
  
- 2. How many hours are needed for the faculty externship?**
  - a. That will be determined by the grant administration team, the faculty member and the manufacturing site selected. It is the desire of the team that each faculty member will spend at least eight hours at the industry partner site (this could be one day or broken up over several).
  
- 3. How old must the student intern be at the time of internship?**
  - a. Because this is a Federal Grant, all participants must be at least 18 years old at the time of internship.
  
- 4. Are the Faculty going to select students and then they are going to get sent to different locations across the nation?**
  - a. Everything is going to be in California and ideally the same place that the faculty externship will be the site where the student interns, so we are working with the same people. If you do not have an existing employer relationship, we will help you find an employer that can work with you and possibly with two student interns, you can have one or two sites where the students are working. We have a database of these DOD companies in California for which we essentially do a marketing campaign to. We talk about this project where they would benefit from adopting some of our interns. The first phase is the faculty externship with a company to learn what the company does and to negotiate the scope of the internship. Then you select the students that would eventually be the intern(s) there.
  
- 5. What is the timing for choosing the 2 interns?**
  - a. Our idea is that intern candidates will be selected this summer or early in the fall term, once we are back to in-person instruction.

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**6. Where can I view the slides/video recording of the Kickoff Training?**

- a. The slides are available at [https://cact.org/CADENCE/CADENCE\\_KickOff\\_One.pdf](https://cact.org/CADENCE/CADENCE_KickOff_One.pdf), the audio recording is at [https://cact.org/CADENCE/Kickoff\\_Audio.mp4](https://cact.org/CADENCE/Kickoff_Audio.mp4) and the video recording is at <https://vimeo.com/545544749>.

**7. Where can I view the CADENCE workflow that Salomon shared in the Kickoff training?**

<https://app.creately.com/diagram/loKDGcRk8Sq/view>

**8. Question regarding workers comp. Do we use our work experience classes to cover it?**

The Foundation for California Community Colleges will handle the Workers Compensation for the student interns under the Career Catalyst program: <https://foundationccc.org/What-We-Do/Workforce-Development/Career-Catalyst>

**9. Who does the background check for the internships?**

The Federal Government does the background check and usually takes about a week. There may be some manufacturing locations that will require stringent standards.

**10. Do you have a sample workplan for the project?**

Yes, it is available at: [https://docs.google.com/spreadsheets/d/1PR-aKKifJWifAbkDjs1jtpN\\_i5cDxXyH-pEUEcv5bmE/edit?usp=sharing](https://docs.google.com/spreadsheets/d/1PR-aKKifJWifAbkDjs1jtpN_i5cDxXyH-pEUEcv5bmE/edit?usp=sharing)

**11. What is the Link for the Student Internship Application form?**

The new Link for the CADENCE application is at:

<https://app.smartsheet.com/b/form/61f8d3c93baf470092603d1885033b84>

**12. Where can I review the FCCC Career Catalyst training and find the forms?**

The link to this orientation training (PDF) and forms are located in the CADENCE share folder for Career Catalyst:

<https://drive.google.com/drive/folders/1FltmQJufBoBQoqjMNC71it3jPyZzrAGV?usp=sharing>